

## Process Improvement Lead

### £30-35K pa (full-time)

**Open Doors** is an international, interdenominational organization that supports Christians who are persecuted for their faith.

This vacancy sits within the international granting and reporting team, and will be based within the UK. The role can be home-based, office based (Witney) or a combination. The job holder will also be part of the ODI UK team and meet with this team (remotely daily, in-person occasionally) for social times, spiritual refreshment and business meetings.

Some international travel will be required for this role.

We are looking for a Christian\* who is highly skilled and experienced in the delivery of sustainable change/project management solutions. This role reports to the Global Granting Manager and sits within our international granting and reporting team.

You'll be competent in process/waste mapping and able to translate this work into process and IT system improvements; this may include a knowledge of IT Workflow tools such as Nintex. You may have experience in a manufacturing or servicing environment or similar and be looking to move into a role within the NFP/charity sector.

ODI is a complex, multinational organisation and it is essential that you are able to work relationally and collaboratively with our Field teams, Development teams, Project Information team, and external partners. You'll need cultural awareness and strong interpersonal skills. You must be fluent in written and spoken English.

Working at Open Doors means that you are actively involved in the worldwide Persecuted Church and are making a difference through your work (that all-important 'purpose'). We offer a versatile position in an international environment, a professional team and the opportunity to swiftly develop your knowledge, skills and experience. You'll also find that we:

- have 7 biblical core values\*\* which uphold and surround all we do,
- 'do' flexible working (eg 0.8 hours could be considered),
- actively trust and empower people and give support/coaching,
- truly care about our teams and our people - it's in our DNA
- promote continual collaborative review to ensure effective and efficient operations

\*There is an occupational requirement under Schedule 9 of the Equality Act 2010 for this post to be held by a committed Christian who assents to our statement of faith

\*\*To read our core values and statement of faith visit: [www.opendoors.org](http://www.opendoors.org)

### INTERESTED?

Send your CV and your reasons for applying (highlight how you meet the criteria for the role) to: [vacancyuk@od.org](mailto:vacancyuk@od.org) Any questions may also be sent to this address – either our HR Team or the hiring manager will contact you by reply.

Closing date: Friday 1 October 2021

1<sup>st</sup> interviews: Monday 11 October 2021