Events Volunteer Role Description



VISION AND PURPOSE

The purpose of the Events Volunteer team is to increase awareness of the persecuted church, inspire prayer support and promote the ministry of Open Doors at both external events (e.g. festivals) and internal events (e.g. Standing Strong).

RESPONSIBILITIES & EXPECTATIONS

Because of the essential Christian context in which the role will be performed, it is a requirement for the applicant/volunteer to be a practising Christian. As part of our team of volunteers, all Events Volunteers will be expected to:

- Serve at one event per calendar year (minimum)
- Learn the campaign material and relevant information in preparation for events
- Speak 'on message' about the relevant Open Doors campaign
- Inspire individuals to make an impact through signing up, praying, giving or volunteering
- Represent the ministry of Open Doors well, through excellent behaviour and attitude
- Attend one training day per year, in advance of the event(s) they have signed up for
- Sign up for Open Doors' monthly mailings
- Commit to praying for the persecuted church
- Give feedback after events when prompted, in a timely manner.

An events volunteer will be responsible for:

- · Manning an exhibition stand at events
- Communicating with event delegates about the ministry of Open Doors
- Encouraging people to engage with the campaign, sign up to committed support
- Providing practical support as needed (e.g. setting up the team campsite; setting up exhibition stands)

PERSON SPECIFICATION

Characteristics:

- Passionate for God and the persecuted church
- Willing to commit to Open Doors' values and messages and be a trusted ambassador for persecuted Christians
- Able to take direction and work as part of a team of Open Doors staff and other volunteers
- · Self-motivated to do the required learning
- Enthusiastic and willing to serve, with a positive outlook
- Reliable and good at timekeeping
- Friendly and approachable manner
- Good hygiene and personal presentation.

Competencies:

- Able to communicate in a clear, concise way and proactive in engaging individuals at an exhibition stand
- Capable of understanding and adhering to GDPR, money handling and safeguarding policies
- Physically fit and healthy to cope with the demands of events (e.g. camping, long hours standing up, moving equipment)
- Familiarity with emails.

ACCOUNTABILITY & RESOURCES

Events Volunteers are ultimately accountable to the Events Officer. During events they will be accountable to the Open Doors staff members leading the volunteer team. The Events Officer will be the primary point of contact for Events Volunteers. In the lead-up to an event, volunteers will be put in contact with their staff team leaders, either by email, text or WhatsApp. Open Doors will provide support and encouragement through:

- An annual training day to brief and equip all Events Volunteers
- Accommodation and food whilst at events, where necessary
- Travel expenses to/from events
- All relevant campaign and supporting material.